

Development Broadcast Producer Manager Job Summary:

The Development Broadcast Producer Manager creates audio & some video/photo materials for podcast programming and promotion/marketing.

The Development Department raises funds to support the Division of Public Service at Rio Salado College which includes KJZZ 91.5 FM, K-BACH 89.5 FM, Sun Sounds of Arizona, KJZZ's SPOT127 Teen Media Center, Soundbite, a mobile production studio and a new multi-platform podcast channel offering, EMPOWERAZ PODCAST RADIO.

Apply for this position through the [Maricopa Community Colleges Careers](#) web portal. *(If you get an error, please try clicking on the link again)*

Required Knowledge of

Compelling storytelling techniques and creative concepts that engage public radio listeners

Audio production editing and dissemination methods

Best practices, trends and emerging technologies for both audio and video

Basic principles and application of critical thinking, analysis and customer service

Command of pre and post-production tools, including Adobe Premiere, After Effects, Photoshop, and other relevant editing software.

Proofreading and editing for proper grammar and communication style

Skill in

Prioritizing work demands, monitoring project deadlines and timely completion of assignments

Creating, reviewing and editing audio/video footage and program content

Researching and analyzing background information

Ability to collaborate with team members and work independently while keeping others abreast of project progress

Essential Duties

Operates and maintains mobile and on-site audio/video equipment

Coordinates and produces multi source programming & promotions focused on audio with complimentary video elements

Edits content using post production techniques and specialized hardware/software

Develops scripts & storyboards for productions

